

## **IC 12-20-28**

### **Chapter 28. Records and Reports**

#### **IC 12-20-28-1 Repealed**

*(Repealed by P.L.51-1996, SEC.77.)*

#### **IC 12-20-28-2**

##### **Repealed**

*(Repealed by P.L.51-1996, SEC.77.)*

#### **IC 12-20-28-3**

##### **Annual statistical report**

Sec. 3. (a) The definitions in this section apply to a report that is required to be filed under this section.

(b) As used in this section, "total number of households containing poor relief recipients" means the sum to be determined by counting the total number of individuals who file an application for which relief is granted. A household may be counted only once during a calendar year regardless of the number of times assistance is provided if the same individual makes the application for assistance.

(c) As used in this section, "total number of recipients" means the number of individuals who are members of a household that receives assistance on at least one (1) occasion during the calendar year. An individual may be counted only one (1) time during a calendar year regardless of the:

- (1) number of times assistance is provided; or
- (2) number of households in which the individual resides during a particular year.

(d) As used in this section, "total number of requests for assistance" means the number of times an individual or a household separately requests any type of township assistance.

(e) The township trustee shall file an annual statistical report on township housing, medical care, utility, and food assistance with the state board of accounts. The township trustee shall provide a copy of the annual statistical report to the county auditor. The county auditor shall keep the copy of the report in the county auditor's office. Except as provided in subsection (i), the report must be made on a form provided by the state board of accounts. The report must contain the following information:

- (1) The total number of requests for assistance.
- (2) The total number of poor relief recipients and total number of households containing poor relief recipients.
- (3) The total value of benefits provided poor relief recipients.
- (4) The total number of poor relief recipients and households receiving utility assistance.
- (5) The total value of benefits provided for the payment of utilities.
- (6) The total number of poor relief recipients and households receiving housing assistance.

- (7) The total value of benefits provided for housing assistance.
- (8) The total number of poor relief recipients and households receiving food assistance.
- (9) The total value of food assistance provided.
- (10) The total number of poor relief recipients and households provided health care.
- (11) The total value of health care provided.
- (12) The total number of burials and cremations.
- (13) The total value of burials and cremations.
- (14) The total number of nights of emergency shelter provided to the homeless.
- (15) The total number of referrals of poor relief applicants to other programs.
- (16) The total number of training programs or job placements found for poor relief recipients with the assistance of the township trustee.
- (17) The number of hours spent by poor relief recipients at workfare.
- (18) The total amount of reimbursement for assistance received from:
  - (A) recipients;
  - (B) members of recipients' households; or
  - (C) recipients' estates;under IC 12-20-6-10, IC 12-20-27-1, or IC 12-20-27-1.5.
- (19) The total amount of reimbursement for assistance received from medical programs under IC 12-20-16-2(e).

If the total number or value of any item required to be reported under this subsection is zero (0), the township trustee shall include the notation "0" in the report where the total number or value is required to be reported.

(f) The state board of accounts shall forward a copy of each annual report forwarded to the board under subsection (e) to the department and the division of family and children.

(g) The division of family and children shall include in the division's periodic reports made to the United States Department of Health and Human Services concerning the Aid to Families with Dependent Children (AFDC) and Supplemental Security Income (SSI) programs information forwarded to the division under subsection (f) concerning the total number of poor relief recipients and the total dollar amount of benefits provided.

(h) The department may not approve the budget of a township trustee who fails to file an annual report under subsection (e) in the preceding calendar year. Before July 1 of each year, the department shall file a report in an electronic format under IC 5-14-6 with the legislative council that compiles and summarizes the information sent to the state board of accounts by township trustees under subsection (e).

(i) This section does not prevent the electronic transfer of data required to be reported under IC 12-2-1-40 (before its repeal) or this section if the following conditions are met:

(1) The method of reporting is acceptable to both the township trustee reporting the information and the governmental entity to which the information is reported.

(2) A written copy of information reported by electronic transfer is on file with the township trustee reporting information by electronic means.

(j) The information required to be reported by the township trustee under this section shall be maintained by the township trustee in accordance with IC 5-15-6.

*As added by P.L.2-1992, SEC.14. Amended by P.L.51-1996, SEC.73; P.L.90-2002, SEC.364; P.L.262-2003, SEC.7; P.L.28-2004, SEC.111.*